ESCORT BRIEFING CHECKLIST For use of this form, see DA PAM 638-2; the proponent agency is DCS, G-1 **INITIAL BLOCKS WHEN COMPLETED** 1. INFORMATION Escort duties as prescribed in DA PAM 638-2 Uniform and appearance of escort How to complete DA Form 5329 Name and commercial phone numbers of the PADD's CAO at the place of consignment. POC and commercial telephone number of CAC responsible for the interment POC and commercial telephone number of the place of consignment POC and commercial telephone number of CMAOC Repair and replacement of casket/urn Additional preparation of remains services Standards of conduct 2. TRAVEL ARRANGEMENTS Flight number and name of airline Departure time of flight Transfers enroute, location, time Time of arrival at final destination Tickets and any other required airline travel documents. Ground departure location and time Rental car Government travel card Reimbursable lodging and per diem amounts 3. FORMS **DD Form 1375** Copies of travel orders DA Form 5329 Copy of death certificate, if available 4. SUPPLIES Interment flag Casket crank end caps 5. OTHER 6a. SIGNATURE OF ESCORT 6b. DATE (YYYYMMDD) 7a. SIGNATURE OF BRIEFER 7b. DATE (YYYYMMDD)